

**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M., THURSDAY, OCTOBER 9, 2008**  
**TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

1. Mayor Lisa Whitney called meeting to order at 7:00 P.M.
2. Members Present: Robert Carmichael, Joel Wardwell, Lisa Whitney, Dave Keene, Jeff Robinson, Paul McCann. Member Absent: Michael Ormsby.
3. Consider minutes of previous meeting  
  
It was motioned by Jeff Robinson, seconded by Robert Carmichael and unanimously voted to approve Town Council meeting minutes of September 11<sup>th</sup> and 25<sup>th</sup>, 2008 as presented.
4. Receive and review correspondence and other information
  - a. Treasurer's warrant for September 2008  
-Council members received copies of treasurer's warrants for the month of September 2008. Town Manager asked that questions or comments be directed to himself or Finance Director.
  - b. CSO Treatment Facility warranty issues  
-Town Manager briefly reviewed six (6) warranty issues pertaining to the CSO Treatment Facility that needs to be corrected.
  - c. 2008 Sewer Rate Survey  
-Town Manager presented a copy of the 2008 MRWA Sewer Rate Survey for information only.
  - d. Letter from Northeast Historic Film regarding public parking lot  
-Northeast Historic Film is requesting to the town to consider adjusting the existing parking lot agreement to take over maintenance and snow plowing of the public parking lot. Town Manager indicated that this is the only public parking lot not being maintained by the Town and recommend referring this item to the Finance Committee.
5. Introduce ordinance entitled "Amendment to the General Assistance Ordinance, Appendices A, B, C and D"

Town Manager indicated that each year the General Assistance Ordinance is updated and presented to the Council for approval.

It was motioned by Jeff Robinson, seconded by Joel Wardwell and unanimously voted to introduce ordinance entitled "Amendment to the General Assistance Ordinance, Appendices A, B, C and D."

6. Consider Resolve #R-2009-50 authorizing acceptance of a grant to support Bucksport Bay Healthy Communities Coalition

It was motioned by Dave Keene, seconded by Jeff Robinson and unanimously voted to approve Resolve #R-2009-50.

7. Consider Resolve #R-2009-51 authorizing expenditure from the Town Office Reserve Account

It was motioned by Joel Wardwell, seconded by Robert Carmichael and unanimously voted to approve Resolve #R-2009-51.

8. Consider Resolve #R-2009-52 regarding contract for crosswalks

It was motioned by Robert Carmichael, seconded by Jeff Robinson and unanimously voted to approve Resolve #R-2009-52.

9. Consider issuing licenses and permits, if any

It was motioned by Jeff Robinson, seconded by Joel Wardwell and unanimously voted to approve Miscellaneous License for Cynthia Kimball, f/b/o Bucksport Bay Area Chamber of Commerce for Halloween Parade on Saturday, October 25<sup>th</sup> at 10:30 AM.

10. Hear report from Finance Committee regarding the proposal from Housing Insight for consultant services

Jeff Robinson, Chairperson on the Finance Committee reviewed the proposal from Housing Insight noting financial concerns the committee has especially with the uncertainty of the economic times. The committee was in favor of developing more senior housing for all income levels, but concerns about how and when to proceed.

11. Hear report from Waterfront Committee regarding request of Cheryl Stewart to remove a tree along the waterfront

Town Manager reported that he had spoken with Port Harbor Marine about relocating the floats during the winter months toward Verso Mill side of the property. However, it was recommended that the tree not be removed at this time, as it is used as a buffer. It was the committee's recommendation that if new property owners or the lessee request removal of the tree that they are

referred back to the Waterfront Committee along with the Conservation Committee.

12. Hear report from Town Manager regarding the following items:
  - a. Enterprise grant
    - The final plans have been reviewed to assure that all comments received from the different review committees and boards have been addressed. All permits for the project have been received.
  - b. Maine Investment Trust Grant
    - The plans should be completed and reviewed by all parties and permits obtained by the end of November. Bids for the demolition of the building and construction of the parking lot should be requested by December 1. The project calls for completion by June 1, 2009.
  - c. Concession and toilet facility
    - Progress with the concession stand and toilet facility continues. By the end of October, the mason work should be completed. The carpenter will then begin to install the roof, sheeting for the exterior walls and vinyl. The electrician has also been busy with installing the conduit and electrical boxes.
  - d. Highway improvements
    - All pavement has been placed and the bridge across Moosehorn Stream is now 70% completed. There are only a few days of work remaining on Russell Hill Road. Once the road projects have been completed, the crew will begin to haul winter sand.
  - e. School Consolidation
    - The draft plan has been completed and will be submitted by each perspective board to the Department of Education for review and comment. Once that has been completed, the committee will vote on the final plan.
  - f. Natural gas
    - A letter of interest will be mailed out within the next couple weeks to all building owners in the compact area, from the Verso Mill to the Orland Bucksport town line and from Main Street to Broadway to determine the interest from residential and commercial building owners regarding the use of natural gas. This information as well as potential routes will be forwarded to Bangor Gas for their consideration.
  - g. Financials for the period ending 9-30-2008
    - Revenue accounts are meeting projections; however, some of the accounts particularly excise tax have fallen behind last year's levels.

Expense accounts generally continue to be within projections. Revenue and expense reports have been provided for review. Should you have any questions or concerns, please feel free to contact the Finance Director or myself.

h. 2009 CDBG Program

-Town Manager recommends submitting an application for housing funds to complete some of the improvements at Gardner Commons that could not be completed with the HUD and MSHA funds. If the town council agrees, the Letter of Intent must be submitted in early January 2009.

i. Building and Facility Inspections

-All Town owned buildings and facilities have been inspected. Reports will be completed by October 15, and copies made available to town council members at that time.

j. Treatment plant improvements

-Leftover funds from the CSO project totaling approximately \$150,000 are being used to upgrade equipment at the treatment plant.

k. Waterfront Walkway Extension

-The amended permit has been received from Maine DEP, therefore the Highway Department will return to finish the project as soon as all winter sand has been hauled and all the necessary road maintenance has been completed for the construction season.

13. Discussion items

Jeff Robinson said the best thing the Council done was to appoint Roger Raymond as representative to the School Consolidation Committee. It has required many hours of Roger's time, not to mention many emails sent to Augusta and the town lawyer to obtain answers.

All Council members signed quarterly sewer commitment.

It was motioned by Jeff Robinson, seconded by Paul McCann and unanimously voted to suspend the rules to take up an item not on the agenda.

It was motioned by Paul McCann, seconded by Robert Carmichael and unanimously voted to approve Kathy Downes as Election Warden, and to sign Election Warrant.

Finance Committee meeting on Thursday, October 30, 2008 at 6:00 P.M. at the Town Office.

Ordinance Committee meeting on Wednesday, October 22, 2008 at 6:00 P.M.  
at the Town Office.

14. Adjournment

It was motioned by Paul McCann, seconded by Jeff Robinson and  
unanimously voted that the meeting be adjourned.

Meeting adjourned at 8:04 P.M.

Respectfully submitted,

Kathy L. Downes  
Council Secretary